



San Patricio Electric Cooperative, Inc.

402 E. Sinton Street * P.O. Drawer 400
Sinton, Texas 78387
361-364-2220 * 888-740-2220

CHECKLIST FOR NEW CUSTOMERS

Welcome to San Patricio Electric Cooperative. We are here to provide service to you as efficiently as we can. Our goal is to make you a happy customer. There are a number of steps in the process of getting electricity to you. With your help we will do our best to make the service connection quickly.

We have enclosed several forms to be completed and signed by you and returned to our office. When the forms, applicable construction fees and the other listed items are received in our office, a final inspection of your project will be scheduled. When the inspection passes, *The Operations Department will then schedule your construction within the next 7 to 10 business days.*

We have provided the following checklist to help expedite the process.
Complete, sign and return the following:

- Application for Membership and Electric Service
- New Construction Procedure Sheet
- Load Survey Sheet: Pre-construction Checklist
- Electric Line Easements (signed and notarized - Notary available in our office for your convenience.)
- Development Permit (See enclosed contact list)
- 911 Address (See enclosed contact list)
- Right of Way (clean and cleared)
- Construction Cost (to be determined after staking)
- Deposit Cost/Letter of Credit
- Connect Fee \$ 100.00 (charged on 1st bill)
- Meter Loop Built and at construction site (Copy of specs enclosed)
You can purchase the meter loop from San Patricio Electric and we will install it.